

PSG POLYTECHNIC COLLEGE : COIMBATORE - 641 004
OFFICE OF THE CONTROLLER OF EXAMINATIONS

NOTICE- (REVISED)

Sub : Transcripts – Reg.

Candidates can apply for transcripts to the office of Controller of Examinations, PSG Polytechnic College. The candidate may either come in person or send a messenger or send the required number of sets of Photocopies of grade sheets by post addressed to the “The Controller of Examinations, PSG Polytechnic College, Coimbatore – 641 004, Tamil Nadu”.

The fee for issuing transcript is Rs.200/- per set. The Transcripts, after attestation, will be placed in sealed covers and handed over in person to the candidate/messenger. We may send the transcripts directly to the Universities, provided the candidate pays an additional fee of Rs.100/- per set and furnishes the addresses of the Universities to which the transcripts are to be send.

The total fee can be paid by cash in the account section of the College or in the form of demand draft drawn in favour of “The Principal, PSG Polytechnic College” payable at Coimbatore which shall be send along with the photocopies of grade sheets.
Cheques will not be accepted.

The attestation will be done only for the grade sheets issued by Controller of Examinations. Other certificates will not be attested.

Date : 01.10.2010

CONTROLLER OF EXAMINATIONS